

Please find your full contract with position, dates, salary etc. and signed agreement form, all on your CAMP IN TOUCH DASHBOARD.





Your employment is not solidified until you have returned your contract agreement and all forms on your **FORMS DASHBOARD. PLEASE DO NOT SIGN YOUR CONTRACT UNLESS YOU HAVE SEEN THE POSITION YOU HAVE BEEN OFFERED, DATES AND SALARY. You will see that by clicking on the PRINT icon by staff contract form.**

To access your contract, online agreement and all other required forms, please navigate to: <https://ramahca.campintouch.com/v2/login.aspx>

Your login email for this page is:

Your dashboard should look like this:

The screenshot shows the 'Applications, Forms & Documents' section of the Camp In Touch website. At the top, there are navigation links for News, Videos, Photos, Cart, My Account, Help, and Log Out. A dropdown menu shows the current season as 2014. Below this is a legend for document types: ONLINE FORM (computer icon), DOWNLOAD (PDF) (down arrow icon), FAX-BACK (barcode icon), DOCUMENT (PDF) (document icon), and MAILED TO YOU (envelope icon). The main section is titled 'My Forms & Documents' and contains a table with the following data:

Form	Due	Status
 Contract Agreement		Required
 Parental Consent Form (Staff under 18)		
 Staff Handbook 2013 (618.66kb PDF)		
 Staff Contract		● Rcvd. Nov 19, 2013

At the bottom right of the table, there are icons for PRINT and UPLOAD.

On this page you will find:

1. **Staff Contract**- Your employment contract which is listed as "Staff Contract"- **click on the PRINT icon to see the PDF OF YOUR CONTRACT.**

PROGRAMS RESOURCES STAFF ALUMNI DONATION MERCHANDISE CONFERENCE CENTER CON

[News](#) | [Videos](#) | [Photos](#) | [Cart](#) [My Account](#) | [Help](#) | [Log Out](#)

Applications, Forms & Documents

Season: 2014 ▾

LEGEND

ONLINE FORM DOWNLOAD (PDF) FAX-BACK DOCUMENT (PDF) MAILED TO YOU

My Forms & Documents

Form	Due	Status
Contract Agreement		Required
Parental Consent Form (Staff under 18)		
Staff Handbook 2013 (618.66kb PDF)		
Staff Contract		Rcvd. Nov 19, 2013

Once you select print, the form should automatically download, showing you this screen:

Applications, Forms & Documents

Season: 2014 ▾

LEGEND

ONLINE FORM

DOWNLOAD (PDF)

FAX-BACK

DOCUMENT (PDF)

MAILED TO YOU

My Form

Form

Com

Parent

Staff

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Staff

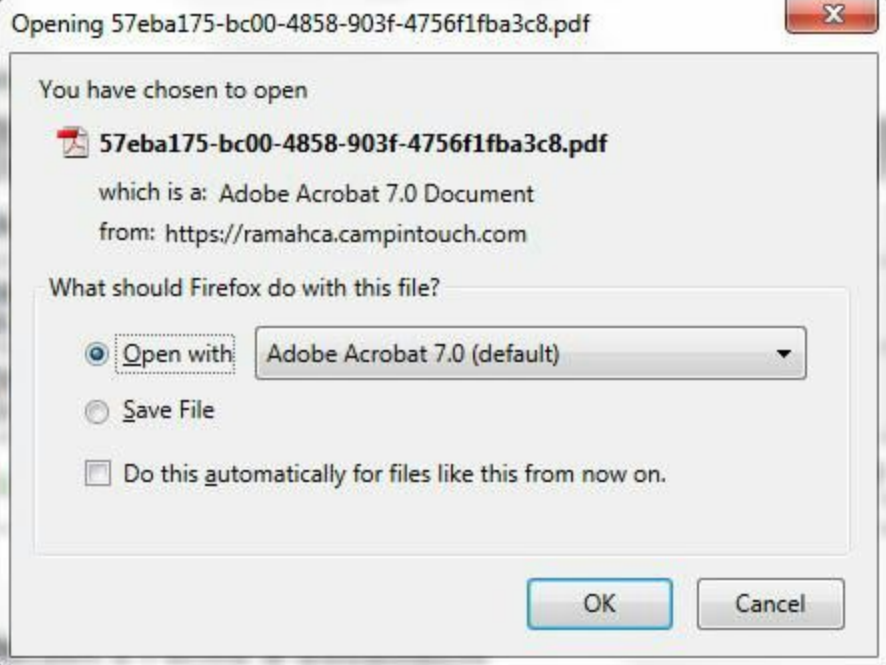
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Form

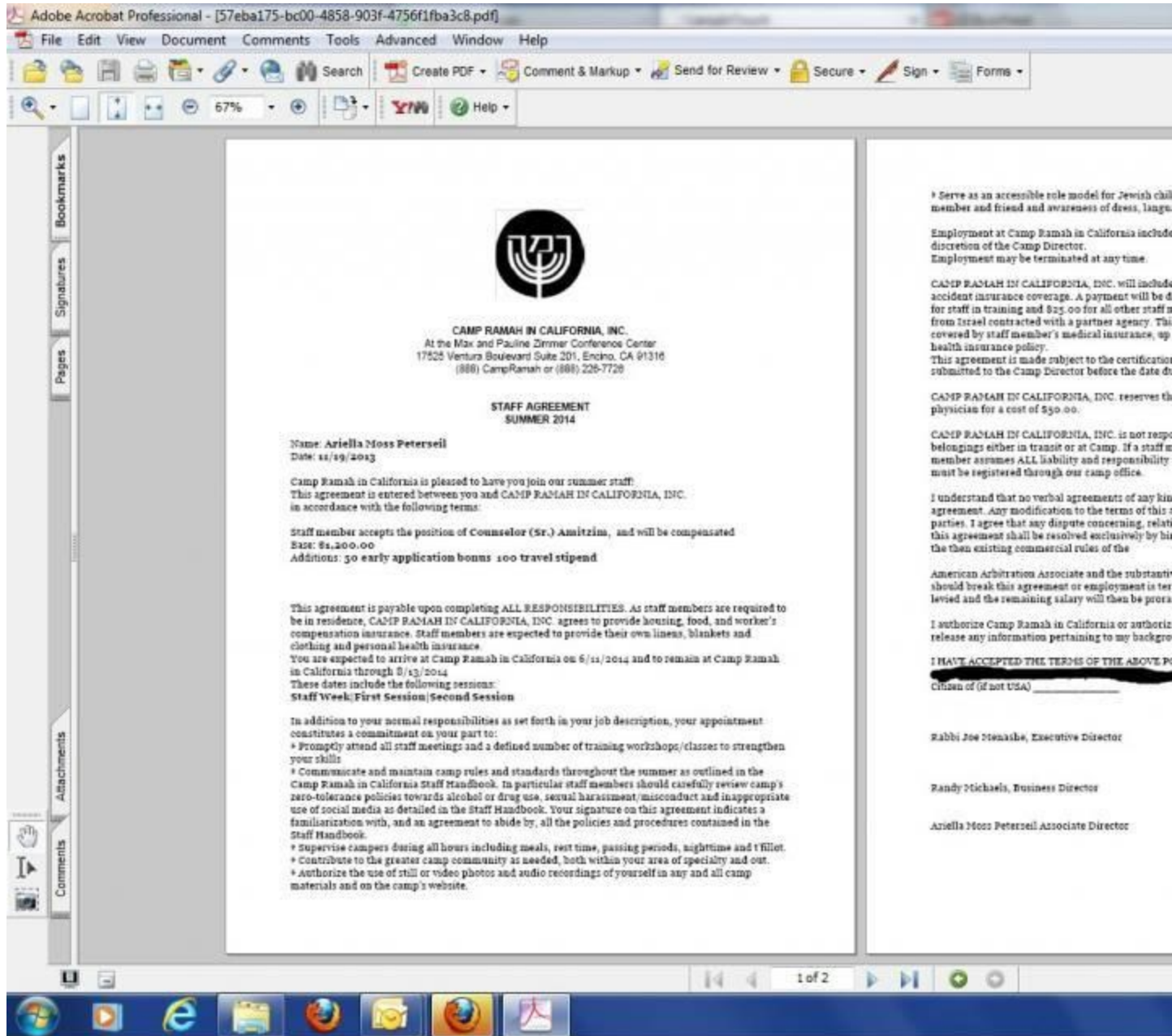
Due

Status

Camper Photo



Select the Open With option then press Ok. Your contract will open and should look like this:



THIS IS YOUR CONTRACT! It will not be mailed to you, so please be sure to look at the PDF which has your POSITION/SALARY/DATES. Please read this contract thoroughly **before signing the Contract Agreement electronically.**

2. Contract Agreement- An online form authorizing the terms of the contract, which will be signed by you and sent back electronically to us. **THIS LEGALLY BINDS YOU TO THE CONTRACT**-this form is submitted online by filling out the page as seen below:

supercede this agreement. Any modification to the terms of this agreement must be in writing and signed by both parties. I agree that any dispute concerning, relating, arising out of or referring to the subject matter of this agreement shall be resolved exclusively by binding arbitration in Ventura County, California to the then existing commercial rules of the

American Arbitration Associate and the substantive laws of the State of California. If staff member should break this agreement or employment is terminated for cause, liquidated damages of 25% will be levied and the remaining salary will then be prorated.

I authorize Camp Ramah in California or authorized representatives of the company to obtain and release any information pertaining to my background.

I HAVE ACCEPTED THE TERMS OF THE ABOVE POSITION AS OUTLINED IN THIS AGREEMENT.

I have read my contract: (Initial)

I have read the terms above.

For staff under 18 years of age, parent signature is required.

<u>Signature</u>	<input type="text"/>	Date	<input type="text" value="11/19/2013"/>
<input type="button" value="Cancel"/>			<input type="button" value="Submit Form"/>



3. **W-4 FORM**- this form is printed, signed and faxed or scanned and emailed back
4. **I-9 Form**- this form is printed, signed and faxed or scanned and emailed back
5. **Voluntary disclosure form**- this form is submitted online
6. **Staff Handbook 2016**- by signing your contract agreement you are agreeing to the terms set forth in the staff handbook.
7. In addition-Please send us a Copy of your Driver's License, Passport, or appropriate form of ID - scan or fax

Please sign your online agreement to the contract and signed forms within 2 weeks of receipt of this email in order to guarantee your spot.